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**Associate Board Volunteer Position and Application Process**

**Looking for a way to give back to KDP NAS?**

You will have many opportunities to give back as well as develop new relationships with the board members that become lifelong friends. Interested in working with the undergraduates? As a Chapter Consultant you can lead and guide chapters to success. Interested in the inner workings of the sorority and what it takes to run a National organization? Committee work may be the best path for you. From helping create new merchandise, to planning National meetings, there is a committee that would be happy to hear your thoughts and implement your skills!

**What are the commitments I will have as a board member?**

You are required to attend two National meetings a year. Depending on your role, you will be required to attend Spring Board or Summer Leadership Retreat (SLR) as one of the two required meetings. National Board conference calls are hosted every other month and the associate board is expected to make half of these calls. If you are on a committee, additional calls will be hosted to discuss various projects that you will be expected to participate in. Chapter Consultants must conduct in-person chapter meetings once per a semester, review and approve new member education programs, and help the Chapter with any questions they may have. You can volunteer to do as much as you can handle. We recommend focusing on committee work or Chapter Consulting your first year, but that is completely up to your discretion.

**Interested Now??**

If you have any additional questions, feel free to reach out to a board member or the Vice President of Administration at VPA@kappadeltaphinas.org.

**How do I Apply??**

Please use the application template below. You will want to write a brief introduction as to why you would like to join the National Board and complete the rest of the application to note your availability, interests, and skill sets. Once that is complete, save and send the application and a copy of your resume the Executive Director at ExecutiveDirector@kappadeltaphinas.org.

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**Dear National Board of Directors,**

 (Please describe why you want to join the board, the interests you have in joining the board, as well as any other information you may want to tell the board about your experience as a sister.)

 In Kappa,

 (Insert Name Here)

|  |  |
| --- | --- |
| Associate Board Application  | **Kappa Delta Phi** **National Affiliated Sorority, Inc.**  |

Contact Information

|  |  |
| --- | --- |
| Name |  |
| Street Address |  |
| ZIP Code |  |
| Phone |  |
| E-Mail Address |  |

Interests

### Tell us in which areas you are interested in volunteering by indicating an “x” on the area(s) of interest.

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| --- |
| **Chapter Consultant**If yes, please include any specific chapters (may not be your own) on the next line .  |
| **Committees** |
| \_\_\_ Expansion |
| Awards |
| Meetings |
| Fundraising |
| National Philanthropy |
| MerchandiseMedia and Marketing (Social Media, Kappa Quill, Website)Internal Materials (Sorority Documents)Women’s Issues  |
|  |

Special Skills or Qualifications

### Summarize special skills and qualifications you have acquired from education, employment, previous volunteer work, or through other activities, including hobbies or sports.

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2020-2021 Obligations

### Summarize the obligations you are committed to for the 2020-2021 year.

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Upcoming Board Meetings (please indicate with an “x” if you can attend)

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| --- |
| Spring Board Meeting (May 29- May 31) |
| Summer Leadership Retreat (July 24-26) |

Person to Notify in Case of Emergency

|  |  |
| --- | --- |
| Name |  |
| Phone |  |
| E-Mail Address |  |

Agreement and Signature

### By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

|  |  |
| --- | --- |
| Name (printed) |  |
| Signature |  |
| Date |  |

Submitting Your Application

### Thank you for completing this application form and for your interest in volunteering with us! Please make sure you send this application form and all other required documents to the Executive Director at ExecutiveDirector@kappadeltaphinas.org by April 30, 2020.

### For any questions about this application process, or joining the board, please also feel free to contact the VPA at VPA@kappadeltaphinas.org.